

RIVERSIDE ACADEMY CAFETERIA LUNCH POLICY

RIVERSIDE ACADEMY REQUIRES ALL STUDENTS TO PRE- PAY FOR THEIR MEALS.

All students are required to use QSP, which is a system for pre-paying for your child's lunch and/or snacks. Each student has a separate account and student number. Parents/Guardians are responsible for the meal payments. Notices of low or negative balances will be sent to the parent/guardian at regular intervals during the school year by text or email. The primary phone number on the account will be used.

MONEY FOR LUNCH ACCOUNTS

1. Students can drop their deposits into the locked box location on the information table by the front office. Please put the student's name on the envelope or check.
2. Calling the front office with a credit or debit card.
3. Paying online: www.payschoolscentral.com

Money paid at school or called in must be in by 8:00am to be credited for that day. The online system will be synced 5 minutes before each lunch period.

NEGATIVE BALANCES

When a student's balance reaches "0", NO ala carte items will be sold to the student. He/she will only be offered a Hot Lunch and milk/water. If a student's negative balance isn't paid in full after 3 days, the student must bring his/her lunch from home. The administration will become involved if any account has a deficient balance on a consistent basis.

FOOD ALLERGIES

Please notify the cafeteria of any food allergies. Any student in preschool with a food allergy must have a Doctor's Note.

ELEMENTARY ONLY

Students are only allowed to purchase one lunch, snack, and drink daily unless specified in writing by the student's parent/guardian.

Only 3rd grade - 6th grade are allowed to come to Breakfast.

CONTACT INFORMATION

For any questions or concerns regarding the cafeteria, please contact Lee Dupepe, Cafeteria Manager at (985)536-4246 ext 219 or email ldupepe@riversideacademy.com.