

**RIVERSIDE ACADEMY**  
**2022-2023**  
**TUITION & FEE SCHEDULE**

	Tuition Rates	FAMILY TUITION DISCOUNTS (Deducted from total)	
		Children	Discount
High School (9 <sup>th</sup> -12 <sup>th</sup> )	\$6,995.00	2	13%
Middle School (6 <sup>th</sup> -8 <sup>th</sup> )	\$5,895.00	3	28%
Elementary (KD-5 <sup>th</sup> )	\$5,595.00	4 or more	34%
Pre K (5 day)	\$4,875.00		
Pre K (3 day)	\$3,565.00		
Pre K (2 day)	\$2,575.00		
Pre K 2 year old (5 days)	\$4,565.00		
Pre K 2 year old (3 days)	\$3,460.00		
Pre K 2 year old (2 days)	\$2,415.00		
<i>Discount Example: 1 middle school student + 1 elementary student (\$5,895+\$5,595)-13%=\$9,996.30</i>			
<i>Pay in Full Example: 1 middle school student + 1 elementary student</i>			
<i>(\$5,895+\$5,595)-13%=\$9,996.30- 5% = \$9,496.48</i>			
<i>For pay in full amount, please call the front office.</i>			

**REGISTRATION FEE\*\***

**Existing Families**

Registration for presently enrolled students and siblings is currently open and will remain open until March 11, 2022. Presently enrolled students must be registered by March 11, 2022 to guarantee placement for the 2022-2023 school year. Registration fees must be paid in a timely manner to participate in any summer activities. **Application for Admission forms for new siblings may be picked up in the high school or elementary office.**

6 – 12 <sup>th</sup> Grade	Fee	\$250.00 per student if registered <i>by March 11, 2022</i> <b>\$350.00 per student if registered <i>after March 11, 2022</i></b>
Pre K – 5 <sup>th</sup> Grade	Fee	\$175.00 per student if registered <i>by March 11, 2022</i> <b>\$250.00 per student if registered <i>after March 11, 2022</i></b>

**New Families**

Open registration for new families opens in January, 2022 and continues during normal school hours thereafter.

6 – 12 <sup>th</sup> Grade	Fee	\$250.00 per student**
Pre K – 5 <sup>th</sup> Grade	Fee	\$175.00 per student**

When registering a student for the first time, a parent must bring the following:

1. Copy of State Certified Birth Certificate
2. Immunization Records
3. Copy of Student's Social Security Card
4. Last Year's Final Report Card and Current Report Card
5. Discipline Records or a Letter of Recommendation from Last School Attended
6. Standardized Test Scores
7. Copy of Parent and/or Responsible Party Driver's License

**\*\*Registration fees, Tuition, and all student fees are non-refundable.**

**RIVERSIDE ACADEMY**  
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**CAPITAL IMPROVEMENT FEE\*\***

Fee \$200.00 per family due at registration

\*\*Capital Improvement Fee is due at the time of registration. If the full payment is not received at registration, it will automatically be added to your monthly auto draft. **Non-refundable fee.**

**BUS FEES**

<b>Students</b>	<b>Monthly (Auto Draft)</b>	<b>Annual</b>
1	\$75.00	\$675.00
2	\$115.00	\$1,035.00
3	\$145.00	\$1,305.00
4 or more	\$175.00	\$1,575.00

There are no deductions for students riding one way. If a student drops from the bus during the school year, the office must be notified by completing the proper form in advance of monthly billing.

**BUS REGISTRATION\* \***

Fee \$150.00 per family

\*\*Bus registration must be turned in with school registration in order to guarantee a seat on the bus. **Buses are filled on a first-come, first-serve basis.** Non-refundable fee.

**TUITION PAYMENT OPTIONS**

1. 100% pay in full – due by May 31, 2022. (5% discount given on total tuition)
2. Auto Draft – Checking, Savings, or Credit Card Account. 12 equal payments on the 10<sup>th</sup> of each month beginning June, 2022 and ending May, 2023. (Bus payments – September 2022 through May 2023) Credit card tuition payments will be assessed a 2.5% handling fee.

NSF checks/draft payments will be subject to a \$30.00 Service Charge. If not paid by 20<sup>th</sup> a \$25.00 Late Fee will also be assessed.

Financial Aid applications are online through SMART Tuition. You may access the application at [smartaidforparents.com](http://smartaidforparents.com) using School Code of 90074. \*Deadline to apply is April 15, 2022. The cost to apply is \$35.00. This must be paid online.

**2022-2023 YEARBOOK**

When the 2022-2023 yearbooks are received, the youngest child in each family will receive one yearbook, as long as there are no outstanding balances due. Additional yearbooks may be purchased.

**PARENT PARTICIPATION**

Parents are encouraged to volunteer at least 10 hours per school year. Parental participation is essential to the success of Riverside Academy. Numerous opportunities are available throughout the school year. Please contact the front office for further information to find out how you can volunteer.



**Riverside Academy**  
 332 Railroad Avenue, Reserve, LA 70084  
[www.riversideacademy.com](http://www.riversideacademy.com)  
 Phone - 985-536-4246 Fax - 985-536-2127  
 2022-2023 Registration

Parents/Guardian \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 Street & Number and/or PO Box , City, State Zip Code

Phone \_\_\_\_\_

Parents/Guardian \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 Street & Number and/or PO Box City State Zip Code

Cell Phone (Dad): ( ) \_\_\_\_\_ Cell Phone (Mom): ( ) \_\_\_\_\_

Work Phone (Dad): ( ) \_\_\_\_\_ Work Phone (Mom): ( ) \_\_\_\_\_

Father's Employer \_\_\_\_\_ Mother's Employer \_\_\_\_\_

Father's Email \_\_\_\_\_ Mother's Email \_\_\_\_\_

If parents are not living together, who does the child reside with \_\_\_\_\_

Transportation – Please Check One: Bus \_\_\_\_\_ Car \_\_\_\_\_ Other \_\_\_\_\_

Name of 1<sup>st</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 2<sup>nd</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 3<sup>rd</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 4<sup>th</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

**\*\*Pre K 2 - 2, 3 or 5 days Pre K 3 - 2, 3 or 5 days Pre K 4 - 3 or 5 days\*\***

Person(s) Responsible for Tuition \_\_\_\_\_

Choose a payment option:

100% pay in full by May 31, 2022. (5% discount given on total tuition if paid in full)

Auto Draft- (Please Mark Which One)  Checking  Savings  Credit Card

12 equal payments on the 10<sup>th</sup> of each month beginning June, 2022 and ending May, 2023. (Bus payments – September through May) NSF checks/draft payments will be subject to a \$30 Service Charge. If not paid by the 20<sup>th</sup> an additional \$25 Late Fee will be assessed. If the Capital Improvement Fee is not received at registration, it will automatically be added to the Auto Draft Payment.

Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Mailing Address \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Responsible party's signature** \_\_\_\_\_

**Note: Registration fees, Tuition, and all student fees are non-refundable.**

For Office Use Only:

**My child can appear in advertisements for Riverside Academy, which include print, photo, or recorded mediums.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For Office Use Only:

\*Registration \_\_\_\_\_ \*Bus Registration \_\_\_\_\_ Capital Improvement Fee \_\_\_\_\_

New Tuition \_\_\_\_\_ Current Tuition \_\_\_\_\_

New Bus Tuition \_\_\_\_\_ Current Bus Tuition \_\_\_\_\_

Total Amount Paid \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_

Date \_\_\_\_\_ Family ID Code \_\_\_\_\_



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[www.riversideacademy.com](http://www.riversideacademy.com)  
 2022-2023 Bus Registration

Parents/Guardian \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 Street & Number and/or PO Box City State Zip Code

Phone \_\_\_\_\_

Cell Phone (Dad): ( ) \_\_\_\_\_ Cell Phone (Mom): ( ) \_\_\_\_\_

Work Phone (Dad): ( ) \_\_\_\_\_ Work Phone (Mom): ( ) \_\_\_\_\_

Father's Employer \_\_\_\_\_ Mother's Employer \_\_\_\_\_

Bus Number Currently Riding: \_\_\_\_\_

Bus riders must pay full amount (no deductions for one way). If a student drops from the bus during the school year, the office must be notified by completing the proper form in advance of monthly billing.

A.M. Pickup Address \_\_\_\_\_

P.M. Drop Off Address \_\_\_\_\_

Name of 1<sup>st</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 2<sup>nd</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 3<sup>rd</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 4<sup>th</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name & address of person(s) responsible for bus tuition if different from above:

Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Responsible party's signature** \_\_\_\_\_

Bus registration fee per family must be paid at the time of registration. Buses are filled on a first come first serve basis.

Bus fees are paid on a nine (9) month basis (September through May)

**\*\*Registration fees, Tuition, and all student fees are non-refundable.**

		<u>All Areas</u>		
1 Student	\$ 75.00	(\$ 675.00 per year)	2 Students	\$115.00 (\$1,035.00 per year)
3 Students	\$145.00	(\$1,305.00 per year)	4 Students	\$175.00 (\$1,575.00 per year)

*Bus Routes will be evaluated by administration & bus coordinator on a regular basis in order to provide routing efficiency for both Riverside Academy and our students.*

For office use only: Bus number \_\_\_\_\_



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**Application Fee**

Parents/Guardian \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street & Number and/or PO Box City State Zip Code

Phone \_\_\_\_\_

Cell Phone (Dad): ( ) \_\_\_\_\_ Cell Phone (Mom): ( ) \_\_\_\_\_

Work Phone (Dad): ( ) \_\_\_\_\_ Work Phone (Mom): ( ) \_\_\_\_\_

Father's Employer \_\_\_\_\_ Mother's Employer \_\_\_\_\_

Name of 1<sup>st</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 2<sup>nd</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 3<sup>rd</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

Name of 4<sup>th</sup> student \_\_\_\_\_ Grade going to \_\_\_\_\_ If Pre K # of days \_\_\_\_\_

I authorize Riverside Academy to request records from \_\_\_\_\_ in order for our Admissions Team to determine admission status.

**Responsible party's signature** \_\_\_\_\_

**Application Timeline:**

1. Complete application and pay fee of \$30.
2. Riverside Academy will request records from the previous school.
3. Upon receiving records, admissions team will meet to determine acceptance.
4. Admissions team contacts applicant.

**\*\*Registration fees, Tuition, and all student fees are non-refundable.**

**For Office Use Only:**

Application Fee \_\_\_\_\_ Date \_\_\_\_\_

Amount Paid \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_

This form must be filled out entirely every year at time of registration due to federal and bank regulations.

## DEBIT AUTHORIZATION FORM

I (we) hereby authorize **Riverside Academy Inc.**, hereafter called COMPANY, to initiate entries to my (our)  **Checking Account** /  **Savings Account (select one)** indicated below at the financial institution listed below, hereafter call THE FINANCIAL INSTITUTION, and to debit the same to such account, and, if necessary, initiate adjustments for any transactions credited/debited in error. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U. S. Law. This authorization is to remain in effect until THE COMPANY is notified by me (or either of us) in writing to cancel it in such time and in such manner as to afford COMPANY and THE FINANCIAL INSTITUTION a reasonable opportunity to act on it. **I understand that any changes I need to make to my ACH must be sent to the office in writing no later than the first of the month the account is to be debited. A \$30 service fee will be assessed for those changes made.**

\_\_\_\_\_  
Name of Financial Institution (Please Print)

\_\_\_\_\_  
(Address of Financial Institution - Branch, City, State & Zip (Please Print)

\_\_\_\_\_  
(Name appearing on Account- (Please Print)

\_\_\_\_\_  
(Address appearing on Account (Please Print)

Financial Institution Routing Number: \_\_\_\_\_

Checking/Savings Account Number: \_\_\_\_\_

**Please attach a VOIDED CHECK to this authorization if a checking account will be debited.**

The image shows a sample check with the following details:

- Payee: JEFFREY MAPLE, SUZANNE MAPLE, 123 Pear Lane, Anyplace, VA 20000
- Bank: ANYPLACE BANK, Anyplace, VA 20000
- Routing number: 250250025
- Account number: 20202086
- Check number: 1234
- Amount: 1234 DOLLARS
- A note in a bubble says: "Do not include the check number."
- A watermark "SAMPLE" is visible across the check.

Note. The routing and account numbers may be in different places on your check.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Family ID Code# \_\_\_\_\_

*This form must be filled out entirely every year at time of registration due to federal and bank regulations.*

**CREDIT CARD  
DEBIT AUTHORIZATION FORM**

I (we) hereby authorize **Riverside Academy Inc.**, hereafter called COMPANY, to initiate entries to my (our) credit card listed below, and to debit the same on the tenth of each month to such account, and, if necessary, initiate adjustments for any transactions credited/debited in error. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U. S. Law. This authorization is to remain in effect until THE COMPANY is notified by me (or either of us) in writing to cancel it in such time and in such manner as to afford COMPANY a reasonable opportunity to act on it. **I understand that any changes I need to make to my ACH must be sent to the office in writing no later than the first of the month the account is to be debited. A \$30 service fee will be assessed for changes made.**

**Credit card tuition payments will be assessed a handling fee of 2.5%.**

\_\_\_\_\_  
Name of Credit Card (VISA, MasterCard, or Discover) (Please Print)

\_\_\_\_\_  
Name appearing on Card (Please Print)

\_\_\_\_\_  
Address appearing on card account (Please Print) City, State, Zip

Credit Card Number: \_\_\_\_\_

Card Expiration Date: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Riverside Academy account information (Please Print):

\_\_\_\_\_  
Family Name (if different from above)

\_\_\_\_\_  
Address (if different from above) City, State, Zip

Family ID Code # \_\_\_\_\_