Student's Name:	**DISCIPLINARY REFERRAL**	Date of Incident:
Grade:	Riverside Academy 332 Railroad Avenue Reserve, LA 70084 985-536-4246	Class:
Teacher:		Period:

VIOLATION:

ACTION TAKEN PRIOR TO THIS NOTICE: (To be filled in by the Teacher)

☐ Student Conference - Date: _____ Time: _____ ☐ OTHER _____

☐ Required Parent Contact: Date: _____ Time: _____ Method of Contact: _____

RESULT: _____

STUDENT CONSEQUENCES AND RECOMMENDATIONS: (To be filled in by Administration)

*DETENTION ☐ RECESS ☐ LUNCH ☐ AFTER SCHOOL ☐ 7AM OTHER: _____

Detention to be served on: _____

☐ PARENT CONFERENCE / COUNSELING DATES ASSIGNED: _____

_____	_____	_____
Student's Signature	Parent's Signature	Date

_____
Administrative Signature

*** Forms with parent signature and/or written consequences must be returned to the disciplinarian BEFORE 7:45 AM on the next school day or the student will receive an additional lunch detention.

Phone call must be one step unless it is an "emergency" violation